



Station Street, Romsey, Victoria 3434  
Phone: (03)54295099  
Email: [romsey.ps@education.vic.gov.au](mailto:romsey.ps@education.vic.gov.au)

Principal: Mrs Melanie Stewart  
School Council President: Mrs Danielle Gillham

ABN 30 110 472 619

27<sup>th</sup> January 2026

Dear Parent/Guardian,

Romsey Primary School is looking forward to another great year of teaching and learning and would like to advise you of Romsey Primary School's voluntary financial contributions for 2026.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best well rounded education possible for our students. We hope that you will continue to support our school by making a contribution.

At Romsey Primary School, you will find outstanding committed teachers who have a genuine interest in your child's learning development. All staff are actively involved in ensuring that the programs we offer are stimulating, with evidence – based best practice and new initiatives.

Our School has a strong commitment to being a caring, welcoming and safe school with quality teaching and learning across all levels. The progress and wellbeing of each individual student guides the operation of our school, the decisions we make and processes we follow. Our values of Respect, Integrity and Responsibility ensure that these values are taught and upheld in our school community.

Within our school your support will allow us to: ensure the upkeep of our large and substantive grounds, continue to provide a safe outdoor learning environment for all students, provide a Stephanie Alexander Kitchen Garden Program, Apps and computer programs, undertake incursions and excursions, maintain first aid supplies, support the School Wide Positive Behaviour model, Kimochis wellbeing program and library facilities.

We appreciate the ongoing financial support from our School Community as it allows us to continue to allocate funds to these important improvements, which are all aimed at delivering the best possible learning environment for our students.

Your investment towards your child's education is an investment in your child's future. Please consider this when reviewing items against Curriculum Contributions and Other Contributions.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

Melanie Stewart  
Principal

Dee Gillham  
School Council President



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<b>Curriculum Contributions</b> - items and activities that students use, or participate in, to access the Curriculum	<b>Amount \$200</b>
Year 1 classroom consumables, materials & equipment <ul style="list-style-type: none"> <li>• Art – paint, crayons, canvas, glitter, coloured paper</li> <li>• Science – chemicals</li> <li>• Mathematics – numeracy blocks</li> <li>• Stationery Pack</li> <li>• English – book boxes</li> <li>• Sports – equipment</li> </ul>	\$130
Year 1 Online Subscriptions <ul style="list-style-type: none"> <li>• Various ICT Apps</li> <li>• Fountas &amp; Pinnell</li> </ul>	\$30
Year 1 Printing and photocopying of worksheets and learning materials	\$20
Year 1 Whole school events <ul style="list-style-type: none"> <li>• Cyber Safety</li> <li>• School Concert</li> <li>• Stephanie Alexander Kitchen Garden</li> <li>• Book Week</li> <li>• Education week celebrations</li> <li>• Mathematics/English Evenings</li> </ul>	\$20
<b>Other Contributions</b> - for non-curriculum items and activities	<b>Amount \$50</b>
School Sports Victoria membership. Allows students to participate in sports programs at the school.	\$10
First aid equipment. Allows the school to provide first aid to all students as required.	\$10
Library fund. Allows the school to continue to support this valuable resource for all students.	\$10
School grounds maintenance and improvements. Allows the school to maintain the substantive grounds and provide a safe play area for all children.	\$20
<b>Total Amount</b>	<b>\$250</b>



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### Extra-Curricular Items and Activities

Romsey Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis.

Extra-Curricular Items and Activities	Amount
<i>Other Year 1 incursions &amp; excursions to be scheduled</i> Year 1 Dinner & Activities Night	TBA

### Financial Support for Families

Romsey Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- State School's Relief

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Jess Gidman, Acting Business Manager

Ph: 03 5429 5099 | Email: [Jessica.gidman@education.vic.gov.au](mailto:Jessica.gidman@education.vic.gov.au)

### Refunds

Our school will consider requests for partial or full refunds of payments made by parents on a case by case basis taking into account the individual circumstances, whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information. Generally, we will not be able to refund payments made for items purchased or costs that have already been paid where those funds have already been transferred to a third party.

Due to the need to pre-book venues and buses, the school has a 'no refund' policy for camps, sports and excursions/incursions, which will be clearly stated on all forms. (NOTE: Under extreme circumstances the Principal can authorise refunds – this may require a medical certificate or similar).

For further information on the Department's Parent Payment Policy please see a one-page overview attached. The policy can be viewed at:



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**STUDENT NAME:** \_\_\_\_\_

**2026 YEAR LEVEL:** \_\_\_\_\_

We understand that with the ever-increasing cost of living pressures the full payment may not be possible. You may pay part payment of the requested amount. Please list in the column below how much you wish to contribute. Flexible payment options include:

- Payment in full
- Part payment
- Full payment in instalments
- Fortnightly direct debit

If you would like to discuss instalment or direct debit options please contact:

Jess Gidman, Acting Business Manager

Ph: 03 5429 5099 | Email: [Jessica.gidman@education.vic.gov.au](mailto:Jessica.gidman@education.vic.gov.au)

Category		
Curriculum Contributions	\$200	\$
Other Contributions	\$50	\$
<b>TOTAL</b>		<b>\$</b>

Cash

Credit Card



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Expiry date: \_\_\_\_ / \_\_\_\_

Card Type: MASTERCARD / VISA

Name as it appears on the card: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_